

A G E N D A -

BANYULE / NILLUMBIK LLEN BOARD MEETING

Wednesday, July 15th - 7.15 AM - 8.45 AM

THE DVLC – Corner of Diamond Creek & St. Helena Roads, Greensborough

OUR PURPOSE:

- To facilitate effective transitions for young people between education, training and employment.
- To focus on young people who are at risk of disengaging or that have already disengaged from education, training and not in fulltime employment.

1. Welcome

- (a) Attendance
- (b) Apologies
- (c) Welcome to Bronwen Heathfield, Manager Transition Partnerships Branch, DEECD

2. Confirmation of Minutes of Meeting

- (a) Minutes of previous meetings – Wednesday, June 10th, 2009 – *Paper A*
- (b) Matters arising not dealt with separately on the Agenda
- (c) Declaration of conflict of interest

3. Correspondence – June – May – Paper B – tabled at meeting

4. Business arising

- (a) Statewide LLEN Chairs' meeting – *Papers C – Gerry's report / meeting minutes*
- (b) Statewide Chairs meeting –selection of Chairs
- (c) LLEN Engagement with Industry Project

5. Reports

- (a) Finance reports – LCP and BNLEN – *Papers D - Reports*
- (b) Strategic Directions Standing Committee - *Papers E – Meeting minutes, DEEWR Briefing summary, Partnership Brokers Chart*
- (c) Staff report – LCP and BNLEN – *Paper F – July Staff Report*

6. Guest Speaker – Bronwen Heathfield – Youth Transitions Division Branch Update

7. Other business

- (a) Recommendations from the NMR LLEN EOs regarding future DEEWR contracts
- (b) Mid Year Reports – LCP and LLEN
- (c) Principal for a Day – *Papers G - Memo 147 and Principal for a Day attachment*

Papers:

A – Minutes Board meeting June 10th, 2009

B – Correspondence June – July – tabled at the meeting

C – Statewide Chairs meeting – Meeting minutes and Gerry's report

D- Finance Reports

E – Strategic Directions SC minutes, DEEWR Briefing notes, Partnership Brokers Chart

F – July Staff Report

G – Memo 147 and Principal for a Day attachment